

## WHAT YOU NEED TO KNOW ABOUT OVERDRAFTS AND OVERDRAFT FEES

An overdraft occurs when you do not have enough money in your account to cover a transaction, but we pay it anyway. We can cover your overdrafts in two different ways:

1. We have standard overdraft practices that come with your account.
2. We also offer overdraft protection plans, such as a link to another account or a line of credit, which may be less costly than our standard overdraft practices. To learn more, ask us about these plans.

This notice explains our standard overdraft practices.

➤ **What are the standard overdraft practices that come with my account?**

We do authorize and pay overdrafts for the following types of transactions:

- Checks and other transactions made using your checking account number
- Automatic bill payments

We will not authorize and pay overdrafts for the following types of transactions without your consent.

- ATM transactions
- Everyday debit card transactions

We pay overdrafts at our discretion, which means we do not guarantee that we will always authorize and pay any type of transaction.

If we do not authorize and pay an overdraft, your transaction will be declined.

➤ **What fees will I be charged if Citizens Bank & Trust Company pays my overdraft?**

Under our standard overdraft practices:

- We will charge you a fee of up to **\$29** each time we pay an overdraft.
- For consumer accounts, there is a limit of 5 Overdraft Fees (\$145) per day we will charge. We will not charge an Overdraft Fee if a consumer account is overdrawn by \$10 or less. These exceptions do not apply to business accounts.

➤ **What if I want Citizens Bank & Trust Company to authorize and pay overdrafts on my ATM and everyday debit card transactions?**

If you want us to authorize and pay overdrafts on ATM and everyday debit card transactions, call (225) 687-5940, visit our website at <http://www.citizensbankandtrust.com>, complete the form below and present it at a branch or mail it to: 57910 Main Street, Plaquemine, LA 70764. You can revoke your authorization for Citizens Bank & Trust Company to pay these overdrafts at any time by any of the above methods. Your revocation must include both your name and your account number so that we can properly identify your account.

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\_\_\_\_\_ I do not want Citizens Bank & Trust Company to authorize and pay overdrafts on my ATM and everyday debit card transactions.

\_\_\_\_\_ I want Citizens Bank & Trust Company to authorize and pay overdrafts on my ATM and everyday debit card transactions.

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Account Number: \_\_\_\_\_

